

# Management Tab Overview

#### Prerequisites:

- Barrel Item Templates are setup: Barrel Item Templates
- Barrels have been received into stock: Receiving Barrels

### Step by Step Guide

Go to Production > Production Forms > Barrel Management Console, click on the Management tab.

The Barrel Summary matrix reflects each Barrel Master Data record that is in stock. The Barrel ID is

the unique code for each barrel.



Home		Management		Setup				
ocation Brewery #1				Age	Years 🔻	Conte	tents	
Ba	rrel Summary				+/-	Months▼	Ware	house
Receive 4	Barrel ID	Batch ID	Brand	Туре	Size	Vol	Condition	Status
	ORC-1	POR12-12548-1	BAPOR	Bourbon	Barrel 53	0.96	Used	Filled
	ORC-7	POR12-12548-2	BAPOR	Bourbon	Barrel 53	0.96	Used	Filled
Retire	⇒ ORC-8	POR12-12548-3	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	⇒ ORC-9	POR12-12548-4	BAPOR	Bourbon	Barrel 53	0.71	Used	Filled
	-> ORC-10	POR12-12548-5	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
Transfer	-> ORC-11			Bourbon	Barrel 53	0.00	New	Needs Cleaning
	-> ORC-12	POR12-12548-6	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	-> ORC-13	POR12-12548-7	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
Dump	-> ORC-14	POR12-12548-8	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	-> ORC-15	POR12-12548-9	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	-> ORC-16	POR12-12548-10	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
Add Adjuncts	ORC-17	POR12-12548-11	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	ORC-18	POR12-12548-12	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	CRC-19	POR12-12548-13	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
Adjust Volume	-> ORC-20	POR12-12548-14	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	CRC-21	POR12-12548-15	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
	→ ORC-22	POR12-12548-16	BAPOR	Bourbon	Barrel 53	1.71	Used	Filled
Print Tags	ORC-93			Bourbon	Barrel 53	0.00	New	Available
Print Taga	CRC-94			Bourbon	Barrel 53	0.00	New	Available
	📫 ORC-95			Bourbon	Barrel 53	0.00	New	Available
Edit	📫 ORC-96			Bourbon	Barrel 53	0.00	New	Available
Edit	➡ ORC-97			Bourbon	Barrel 53	0.00	New	Available
	Total Ba	arrels 22				Tota	al Volume	24.86

Pick a Barrel ID on the grid and click the golden arrow next to it. The Barrel Master Data record will appear for that Barrel ID. On the Barrel master data, you can see all of the properties for that Barrel

ID. You can also add records of notes on each Barrel Master Data record.

Barrel II	D	ORC-17		Contents	BB1017	Internal Barn	el 01-04-17	
ItemCo	de	BRL1001	-FLD	Contents Category		Attribute 2		
Wareho	ouse	B99		Contents Batch	POR12-12548-11	Attribute 3		
Bin Cod	le A	- 0	4 - 005	Fill Volume	1.71	Attribute 4		
Туре		Bourbor	1 <b>*</b>			Attribute 5	1	
Size		Barrel 53	8					
Conditio	on	Used	•	Sequence	1			
Status Filled 💌		Fill Date	06/13/2017					
Notes							Add Note	
Pir	n Date	Time	Comment					
-	1							

The Barrel Master Data record may also be accessed by going to Inventory > Barrel Master Data.

By accessing the Barrel Master Data in this way, you will need to either scroll through the records (using the green arrows on the icon bar) or switch the form to Find Mode (Ctrl + F or click the binoculars icon at the top).

### **Barrel History**

There is a **History** button on the Barrel Master Data form. This brings up a list of all transactions that occurred for this barrel. Whether it was received, transferred, dumped or retired - it'll be on



this list! It has transaction details as well as a link to the transaction document. (screen shot is

split below to better show detail).

Trans Date	Barrel ID	Item	١	Varehouse	Bin Co	de	Туре	S	ize	Condition	Status	Contents	E
06/12/2017	ORC-16	BRL100	1-NEW B	A1			Bourbo	n Ba	arrel 53	New	Available		
06/12/2017	ORC-16	BRL100	1-NEW B	A1	A04-0	004	Bourbo	n Ba	rrel 53	New	Available		
06/13/2017	ORC-16	BRL100	1-FLD B	99	A04-0	004	Bourbo	n Ba	arrel 53	Used	Filled	BB1017	P
06/13/2017	/2017 ORC-16		BRL1001-FLD B9		A04-004		Bourbon		rrel 53	Used	Filled	BB1017	P
	Volume	Proof	Categor	y Att1	Att2	Att	3 Att4	Att5	Docur	ment Type	Doc Num		
itch				01-04-17					Goods	Receipt	-> 12117		L
itch	0.00	0.00		01 01 L/									
itch		0.00		01-04-17					ORC_E	BarrelMaster	S ORC-	16	Ľ
ortch 0R12-12548-10	0.00			12.10.10					-	BarrelMaster	ORC- 12548	2.2	

## Search Functionality

There are a number of fields to filter down the list of barrels shown in the Management tab. You

can even filter by age! Set your criteria for fields shown below and click the **Refresh** button to

execute the filter.

Age	Years 🔻	Contents	Type	•	Condition	•	From Date	Refresh
-/- [	Months	Warehouse	Size	*	Status	•	To Date	iven est

# Functionality



There are a number of buttons on the left of the screen. Those functions are covered in the next

articles, starting here.

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