



# Quick Start: How To Mark An Account Applicable To EBITDA

## Summary

A number of our financial reports, including Advance Analytics, have the ability to calculate your EBITDA (Earnings Before Interest, Taxes, Depreciation and Amortization) for you when you view that report.

If none are checked every single account will be considered for that calculation, which then throws it into a logical error as your earnings are being calculated before being netted, and then the EBITA calculation is supposed to use that number and subtract the proper accounts. But without any of them checked it will try to subtract 0 accounts through the earning, usually resulting in a negative number, which doesn't make sense to the system.

## How To

Here is how you flag your accounts:

1. Go to Financials->Chart of Accounts and then audit your Profit and Loss accounts.
2. In each of the P&L accounts that are not relevant to the calculation, check the box "Exclude From EBITDA"



**Chart of Accounts**

G/L Account: 60150 00  
Name: Rent allocation (CORP)

G/L Account Details

☐ Title ☒ Active Account

External Code:   
Currency: All Currencies  
☐ Confidential Level: 4  
Balance: 0.00 \$

G/L Account Properties

Account Type: Expenditure

☐ Reval. (Currency)

☐ Exclude From EBITDA

Relevant for Cost Accounting

☐ Project   
Distribution Rule:   
☐ Dimension 1   
Revenue Comp Group:   
Cash Flow Group:

OK Cancel Account Details

**Expenses**

EXP - General & Administrative

60000 - General Expenses (CORP)

60010-00 - Inventory Capitalization  
60015-00 - Charity donations: Mor  
60020-00 - Charity donations: In-H  
60025-00 - Bank Fees (CORP)  
60030-00 - Printing & Postage (CO  
60035-00 - Office Supplies (CORP)  
60040-00 - Benefits & Payroll Proce  
60045-00 - Bank Note Interest (CO  
60050-00 - Miscellaneous General E  
60055-00 - Rounding Account (CO  
60060-00 - Gift Card Clearing (CO  
60065-00 - Freight Clearing (CORP  
60070-00 - Computer software and  
60140-00 - Utilities (CORP)  
60150-00 - Rent allocation (CORP)  
60155-00 - Lease (CORP)  
60160-00 - Lease Etc (CORP)

60001 - General Expenses (Brewery)

60040-01 - Building Maintenance (B  
60050-01 - Printing & Postage (BRI  
60060-01 - Office Supplies (BREW)  
60070-01 - Benefits & Payroll Proce  
60090-01 - Bank Note Interest (BR  
60100-01 - Licenses and Fees (BRE  
60110-01 - Professional Developme

Assets  
Liabilities  
Equity  
Revenues  
Cost of Sales  
Financing  
Other Revenues and Expenses

Once completed, the reports should calculate the value correctly.