



# Profit And Loss Vs Budget Analysis Tool

## How To

To use the P&L vs Budget Analysis tool, do the following:

Step 1 – Open the worksheet in Excel: *Financials>Financial Reports>P&L vs Budget Analysis*

- The Excel workbook opens into the “P&L vs Budget” tab, but you can go to the “Help” tab for general instructions
- The workbook will refresh with current data every time you open the tool (must be logged into Orchestrated), but you can also click “Refresh Data” in the Home ribbon to refresh with any new data since having the workbook open

Step 2 – Set the parameters for the summary view (includes volume calculations) and details view

- The field slicers at the top and left side of the worksheet available to set the view are:
  - BudgetName
  - DivisionID
  - G/L Acct Level 2
  - G/L Acct Level 4
- There’s also a timeline slicer at the top to filter the summary by days, months, quarters or years (defaults to months)



	2014-01 Actual	2014-01 Budget	2014-01 Variance	2014-02 Actual	2014-02 Budget	2014-02 Variance	Total ACTUAL	Total BUDGET	Total VARIANCE
BBL VOLUME (not filtered by Div or GIL Acct.)									
CASE BOTTLE	89			153			243		
CASE CAN	0			29			29		
	\$ 23,839			\$ 49,361			\$ 73,200		
<b>\$ Revenue / BBL - Packed</b>	<b>\$ 268.19</b>			<b>\$ 273.19</b>			<b>\$ 271.95</b>		
KEG	163			291			460		
4000-01 Sales - Kegged Beer (BREV)	\$ 36,049			\$ 59,708			\$ 95,758		
<b>\$ Revenue / BBL - KEG</b>	<b>\$ 212.89</b>			<b>\$ 205.27</b>			<b>\$ 208.07</b>		
4-Revenues	\$ 59,888	\$ 1,387,333	\$ 1,327,445	\$ 109,689	\$ 1,181,211	\$ 1,071,542	\$ 169,857	\$ 2,368,544	\$ 2,398,987
5-Cost of Sales	\$ 377,623	\$ -	\$ (377,628)	\$ 2,008,239	\$ -	\$ (2,008,239)	\$ 2,345,927	\$ -	\$ (2,345,927)
GROSS PROFIT	\$ (277,641)	\$ 1,387,333	\$ 1,464,974	\$ (1,898,630)	\$ 1,181,211	\$ 3,079,841	\$ (2,176,271)	\$ 2,368,544	\$ 4,544,815
% of Total REVENUE	-462.8%	100.0%	-1731.2%	-100.0%	100.0%	328.9%	-147.9%	100.0%	-6.3%
EBITDA	\$ 397,616	\$ 1,187,333	\$ 789,717	\$ 2,109,768	\$ 1,181,211	\$ (928,557)	\$ 2,507,384	\$ 2,368,544	\$ (138,840)
% of Total REVENUE	662.8%	100.0%	70.6%	1923.8%	100.0%	-96.7%	1477.9%	100.0%	-6.3%
NET PROFIT	\$ 397,616	\$ 1,187,333	\$ 789,717	\$ 2,109,768	\$ 1,181,211	\$ (928,557)	\$ 2,507,384	\$ 2,368,544	\$ (138,840)
% of Total REVENUE	662.8%	100.0%	70.6%	1923.8%	100.0%	-96.7%	1477.9%	100.0%	-6.3%

- The field slicers can be updated by clicking on the buttons within the slicer or holding CTRL to select multiple values
- The timeline slicer can be updated by clicking a month and expanding the range by clicking and dragging the gray handles on either side of a selection
- You can click the expand or collapse buttons in the Details section to show less or more data
- Revenue per case of bottles, case of cans or kegs is queried for the database
- Like any Excel file, you have the ability to print a copy of this view by going to File>Print in Excel

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