



Quick Start: Create A New User-Defined Process Type

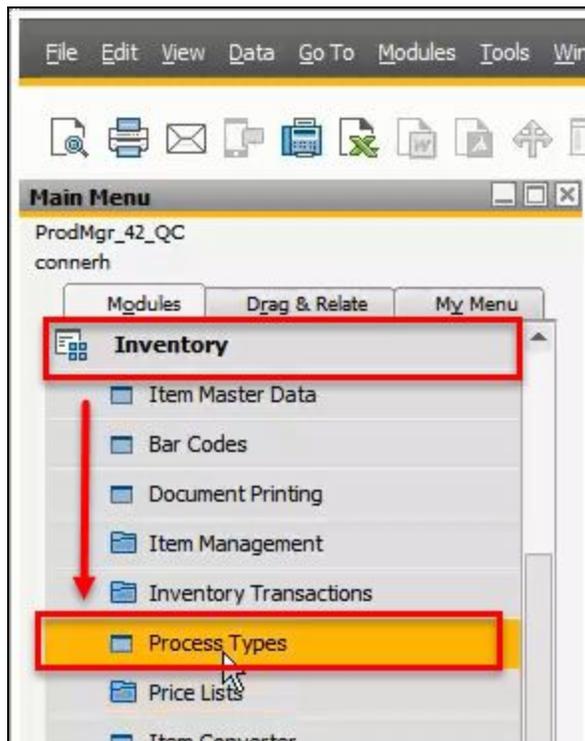
Summary

Orchestrated comes pre-loaded with a set of 'best practice' process types to help relate an item to a specific stage of the brewing or distilling process. Over the years, our users have pushed the boundaries of creativity when it comes to making a fantastic and unique product. You can now create your own set of *Process Types* and associate them to whatever worksheet you want.

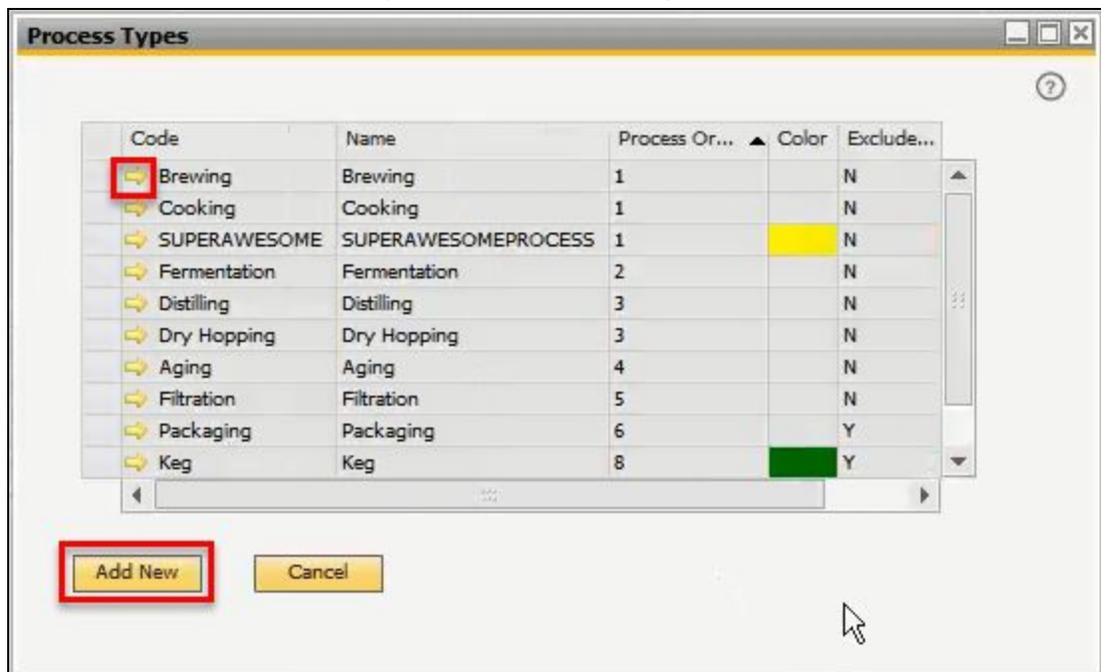
Configuration



- Navigate to *Inventory* → *Process Types*



- From the *Process Types* form, you can edit an existing or add a new.



Add a New Process Type



- From the *Process Types* form, press the *Add New* button.

Code	Name	Process Or...	Color	Exclude...
➔ Brewing	Brewing	1		N
➔ Cooking	Cooking	1		N
➔ SUPERAWESOME	SUPERAWESOMEPROCESS	1	Yellow	N
➔ Fermentation	Fermentation	2		N
➔ Distilling	Distilling	3		N
➔ Dry Hopping	Dry Hopping	3		N
➔ Aging	Aging	4		N
➔ Filtration	Filtration	5		N
➔ Packaging	Packaging	6		Y
➔ Keg	Keg	8	Green	Y

Add New **Cancel**

- Input a *Code*, *Name*, *Process Order*, *Color (optional)*. We recommend making *Code* and *Name* the same thing, but they don't have to.

Process Type

Code: MEGAAWESOME Process Order: 8

Name: MEGAAWESOME Color: Chocolate

Exclude from PdO Creation Wizard

Display On:

Add Sheet **Remove Sheet**

Add **Cancel**

- Now determine whether you want this process to be excluded from the *PdO Creation Wizard*. Putting a check in this box will cause the wizard to ignore any items



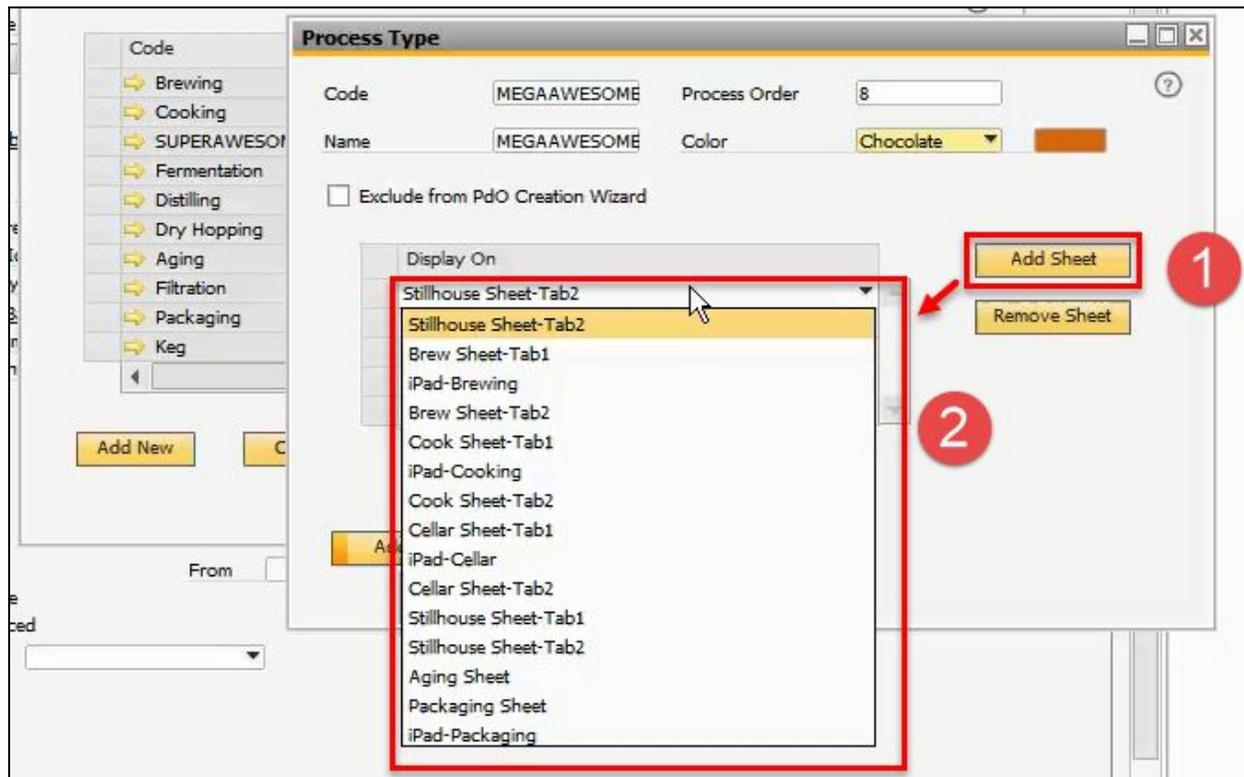
associated with this process type.

The screenshot shows the 'Process Types' application window. On the left, there is a list of process types: Brewing, Cooking, SUPERAWESOME, Fermentation, Distilling, Dry Hopping, Aging, Filtration, Packaging, and Keg. Below this list are 'Add New' and 'Cancel' buttons. The main area displays the 'Process Type' dialog box for 'MEGAAWESOME'. The dialog box contains the following fields: Code (MEGAAWESOME), Name (MEGAAWESOME), Process Order (8), and Color (Chocolate). A checkbox labeled 'Exclude from PdO Creation Wizard' is highlighted with a red box. Below this checkbox is a 'Display On' drop-down menu. To the right of the 'Display On' menu are 'Add Sheet' and 'Remove Sheet' buttons. At the bottom of the dialog box are 'Add' and 'Cancel' buttons.

- Lastly, define which worksheets that items with this process type will show up on. Press *Add Sheet* then choose your worksheet from the *Display On* drop-down. In the example below, we have an OrchestratedSPIRITS template and have decided that the



MEGAAWESOME process type will be on the Stillhouse Sheet - Tab 2.



- When you finished press the *Add* button to create your new process type.

Version 4.5.1.0