Summary

Below is a outline and timeline of the basic OnDemand implementation.

IMPLEMENTATION PLAN

STEP 1:	**Initial Configuration**
	Project kick-off and setting foundation for company database with initial data.

STEP 2:	**Core Configuration**
	Configuration of production processes, master data, recipes, …

STEP 3:	**Web-based Training**
	Learning environment (test database) will be provided for three weeks of scheduled group training webinars.
	and week of group training webinars. This virtual training phase is crucial for success in Go-Live phase.

	STEP 4:	Go-Live Preparation and Testing
		New database will be tested by running through a series of day-to-day processes.

	STEP 5:	Go-Live Transition
		Opening balances will be captured at this step.
		Assistance with inputting transactional records.

---------- IMPLEMENTATION TIMELINE ----------

	Monday	Tuesday	Wednesday	Thursday	Friday
WEEK 0			Project kick-off		Core tabs due
WEEK 1	Yellow tabs due				Blue tabs due

| WEEK 2 | | | Recipe creation

sheets due | | |
|---|---|---|---|---|---|
| WEEK 3 | ------------------------ Webinar training -------------------------------- | | | | |
| WEEK 4 | ------------------------ Webinar training -------------------------------- | | | | |
| WEEK 5 | ------------------------ Webinar training -------------------------------- | | | | |
| WEEK 6 | ---------------------------- Prep & Test Week -------------------------------- | | | | |
| WEEK 7 | ---------- Go-Live Week / Opening Balances Captured ------------ | | | | |

*Orchestra Software's OnDemand implementation requires 8 weeks from Kick-off to Go-Live