

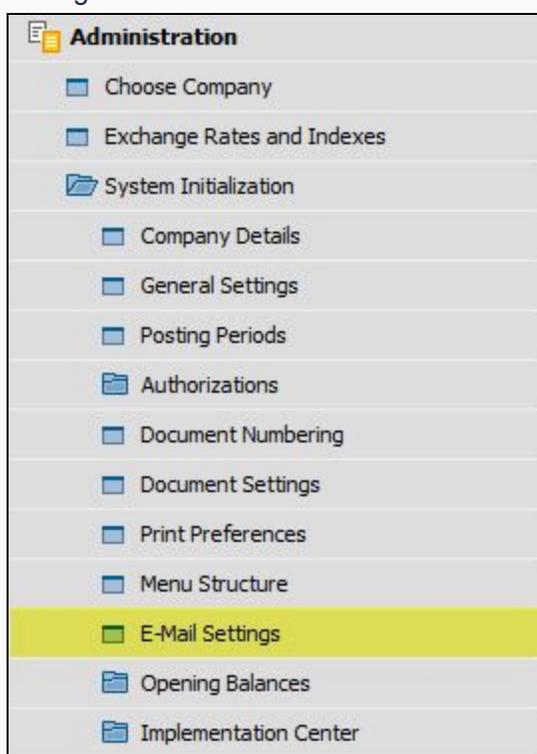


Summary

This article shows you how to allow individual users to create their own personal signature for outgoing e-mails from Orchestrated.

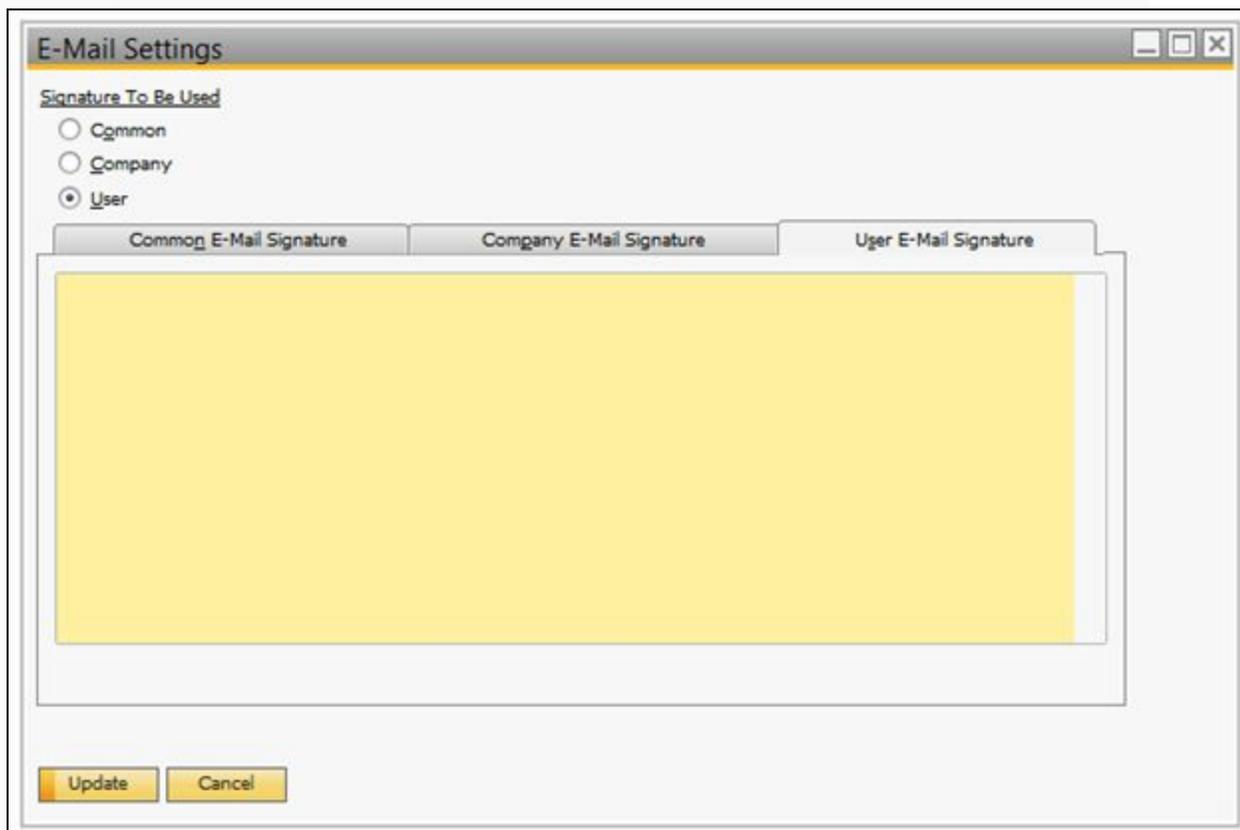
Step-by-step guide

1. Log in using a Superuser account and go to Administration>System Initialization>E-Mail Settings

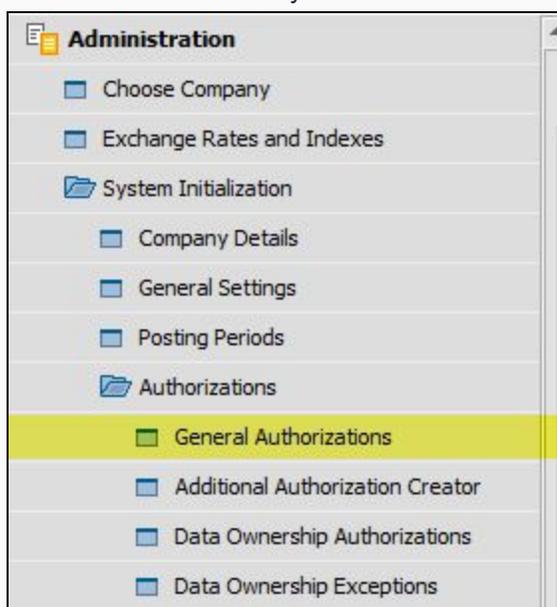




2. Under Signature To Be Used, choose "User" and click "Update"



3. Go to Administration>System Initialization>Authorizations>General Authorizations





- Assign Full Authorization for E-Mail Settings to all users who will be using a signature.

Select User here

Subject	Authorization	Effective Authorization
General	Full Authorization	Full Authorization
Customization Tools	Full Authorization	Full Authorization
Administration	Full Authorization	Full Authorization
Exchange Rates and Indexes	Full Authorization	Full Authorization
System Initialization	Full Authorization	Full Authorization
Company Details	Full Authorization	Full Authorization
General Settings	Full Authorization	Full Authorization
Posting Period	Full Authorization	Full Authorization
Document Numbering	Full Authorization	Full Authorization
Document Settings	Full Authorization	Full Authorization
Print Preferences	Full Authorization	Full Authorization
Menu Structure	Full Authorization	Full Authorization
Opening Balances	Full Authorization	Full Authorization
Numbering Series	Full Authorization	Full Authorization
E-Mail Settings	Full Authorization	Full Authorization
Implementation Tasks	Full Authorization	Full Authorization
Setup	Full Authorization	Full Authorization
Data Import/Export	Full Authorization	Full Authorization
Utilities	Full Authorization	Full Authorization
Approval Procedures	Full Authorization	Full Authorization
Workflow	Full Authorization	Full Authorization
Alerts Management	Full Authorization	Full Authorization
BI OnDemand Integration Configuration	Full Authorization	Full Authorization
Financials	Various Authorizations	Various Authorizations
Opportunities	Full Authorization	Full Authorization
Sales - A/R	Full Authorization	Full Authorization
Purchasing - A/P	Full Authorization	Full Authorization
Business Partners	Full Authorization	Full Authorization
Banking	Full Authorization	Full Authorization
Inventory	Various Authorizations	Various Authorizations
Resources	Full Authorization	Full Authorization
Production	Various Authorizations	Various Authorizations
MRP	Full Authorization	Full Authorization
Service	Full Authorization	Full Authorization
Human Resources	Full Authorization	Full Authorization

Max. Discount - Sales: 0.00 [Expand] [Collapse]
Max. Discount - Purchase: 0.00
Max. Discount - General: 0.00
 Max. Cash Amount for Incoming Payments

[Full Authorization] [Read Only] [No Authorization]

[OK] [Cancel]

- Each user can now create their own signature from the E-Mail Settings Window

Note: Even though the User has “Full Authorization” to EMail Settings, they cannot change the Signature To Be Used or edit the Common/Company EMail Signatures. These options can only be changed by a Superuser.