



## Summary

*Item Templates* are a set of standards for a particular process type.

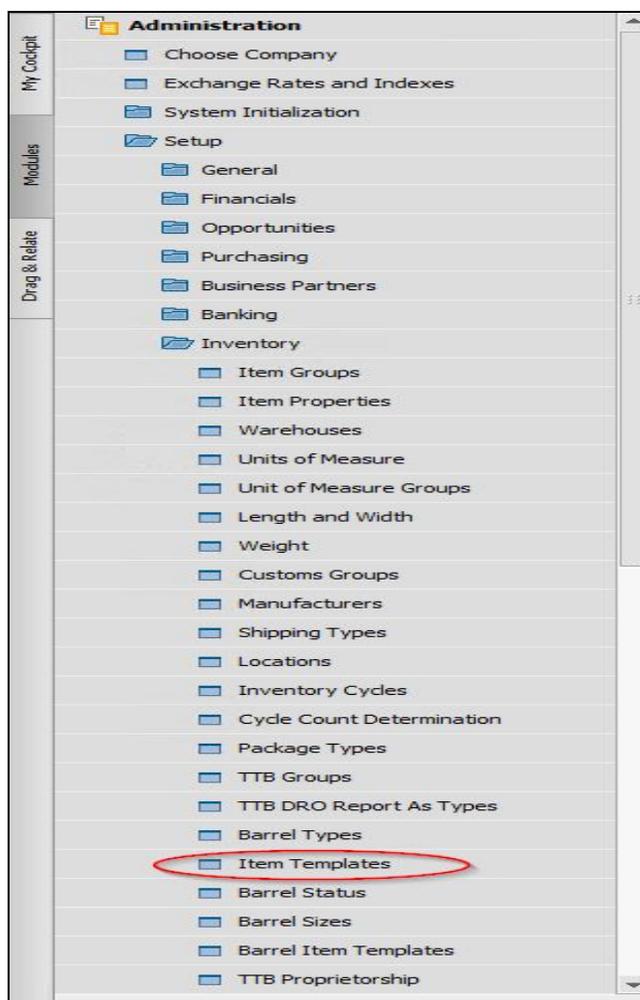
**Note:** *Item Templates* was previously named *Default Processes*.

## Description

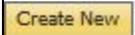
You set an 'Item Template' for creating each step or stage of the process, the window also allows you to set default BOM items, warehouses, etc. This feature is used to support the new Brand Creation Wizard.

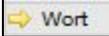
## Details / How-To

*Item Templates* have been moved to *Administration* → *Setup* → *Inventory*.





1. Within this window, select any of the *Default Process* listed. If you have a process that is not listed, click on . Doing so will create a blank process template.

2. Clicking on the  brings up the wort process. This page displays the default process parameters for creating a *wort* item. You are encouraged to change this information to suit your process.

3. Selecting the Warehouses tab from any of these screens, allows you to choose which warehouses you would like all items created for that process to be placed. For example, if you always want all wort items to be in Brew House BH01, click the Warehouses tab and fill it in.

**Default Process**

Code

Pre/Suffix  Pack Type  Batch Size

Order  Lead Days  Inventory UoM

Item Group  Lead Minutes   Sales Item

Process Type  Yield   Allow Yeast Scheduling

Default Bom Whs

**Warehouses** 

Whs Code	Whs Name
BH01	Brew House 1



- Clicking on the BoM tab, will bring up a list of items that you wish to be on every Bill of Material for that process. In this example, Bulk 2 Row will be on every wort item.

**Default Process**

Code:

Pre/Suffix:  Pack Type:  Batch Size:

Order:  Lead Days:  Inventory UoM:

Item Group:  Lead Minutes:   Sales Item

Process Type:  Yield:   Allow Yeast Scheduling

Default Bom Whs:

Warehouses | **BoM** ←

Item Code	Item Name	Quantity	Warehouse	Issue Method
RM5005	Malt 2-Row Bulk	1.00	A1	Manual

- When completed, your Default Process screen should look something similar to the example below and you are set to start creating your brands in the Brand Creation Wizard.

**Default Processes**

Code	Pre/Suffix	Item Group	Order ▲	Process Type	Def Bom Whs	Pack Type	Lead Days	Lead Min	Sales Item	Yield %	Batch Size	Inv UoM	Yeast Sch	Yeast Cyc
Wort	W	WIP: Wort	1	Brewing	BH01	UoM - BBL	0	240	<input type="checkbox"/>	100.00	1	BBL	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Green Beer	GB	WIP: Green Beer	2	Fermentation	F99	UoM - BBL	7	0	<input type="checkbox"/>	100.00	1	BBL	<input type="checkbox"/>	<input type="checkbox"/>
Dry Hopped	DH	WIP: Dry Hopped	3	Dry Hopping	F99	UoM - BBL	7	0	<input type="checkbox"/>	100.00	1	BBL	<input type="checkbox"/>	<input type="checkbox"/>
Barrel Aged	BA	WIP: Barrel Aged	4	Aging	OS01	UoM - BBL	14	0	<input type="checkbox"/>	100.00	1	BBL	<input type="checkbox"/>	<input type="checkbox"/>
Bright Beer	BB	WIP: Bright Beer	5	Filtration	B99	UoM - BBL	0	0	<input type="checkbox"/>	100.00	1	BBL	<input type="checkbox"/>	<input type="checkbox"/>
Keg 1/2 BBL	K12	FinGood: Kegged	6	Packaging	A1	Keg 1/2 BBL	0	0	<input checked="" type="checkbox"/>	100.00	1	EA	<input type="checkbox"/>	<input type="checkbox"/>
Keg 1/6 BBL	K16	FinGood: Kegged	7	Packaging	A1	Keg 1/6 BBL	0	0	<input checked="" type="checkbox"/>	100.00	1	EA	<input type="checkbox"/>	<input type="checkbox"/>
Case 6/4/12 Btl	B6412	FinGood: Bottled	99	Packaging	A1	Case 6/4/12 Btl	0	0	<input checked="" type="checkbox"/>	100.00	1	EA	<input type="checkbox"/>	<input type="checkbox"/>