



# Quick Start: Locking Warehouses For Items

## Summary

In the normal course of your business, you may sometimes have to lock the warehouse/tank for a specific item due to certain situations (e.g. something is wrong with that warehouse/tank and you don't want any items to be taken out or put into it until that problem is resolved).

## Step by Step Guide

1. Open up the specific item in the Item Master Data, then:
2. Go to the Inventory Data tab and check (or uncheck) the "Locked" column for the specific warehouse/tank you want to lock and then click Update.

The screenshot shows the 'Item Master Data' window with the 'Inventory D...' tab selected. The 'Locked' column in the warehouse table is checked for warehouse A1. The 'In Stock' column shows 888 for A1 and TR01.

#	Whse Code	Whse Na...	Locked	In Stock	Committed	Ordered	Available	Min. Inve...	Max. Inv...
1	A1	Main Wareh	<input checked="" type="checkbox"/>	888			888		
2	TR01	Tap Room	<input type="checkbox"/>						
3			<input type="checkbox"/>						
				888			888		

Don't forget to reverse the locking after your have resolved the situation in which you had to use the Locking feature.