



# Journal Transaction Report

## Report Summary

Printed Report Title: Journal Transaction Report

Lists individual Journal transactions in groups by G/L acct

## Default Location In Orchestrated

Base Module: Financials > Financial Reports > Orchestrated Reports

Reports Module: Reports > Financials > Orchestrated Reports

*\*These are the standard default locations. Your locations may be different.*

## Typically Used by

Accountants and Bookkeepers would use this to verify that transactions are happening in the correct account and offset accounts. It could be very useful for tracking down a transaction that appears to be in error.

## Key Requirements

No specific requirements are needed to run this report.



## Tips

Reports can get very long and take time to run. Restrict date and G/L Acct. to the narrowest range possible to shorten run times.

## Parameter Entry Options

Required: Start and End Dates

G/L Acct(s)

## Parameter Entry Image

The screenshot shows a dialog box titled "Journal Transaction Report- Selection Criteria". It contains the following fields and controls:

- Starting:** A yellow text box with a calendar icon on the right.
- Ending:** A white text box with a calendar icon on the right.
- Select G/L Account(s):** A checkbox followed by a yellow button with three dots.
- Insert Page Break Between Accounts:** A checkbox.
- Buttons:** "OK" and "Cancel" buttons at the bottom left.



## Report Sample Image

Page 15 of 36

12/1/2014

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# Journal Transaction Report

for transactions posted 4/1/2014 - 5/31/2014

## 12020-00 Inventory - Raw Materials (CORP)

Post Date	J/E Doc#	Transaction Values		Offsetting Entry	Debit	Credit
		Debit	Credit			
4/6/2014	↔ 10475	\$ 15,088.50	\$ -	↔ 20010-00 Goods Received not Invoiced (CORP); 10000 - Goods Receipt PO - V1000	\$ -	\$ 15,088.50
4/6/2014	↔ 10481	\$ 17,520.00	\$ -	↔ Bress; 10001 - A/P Invoices - V1000	\$ -	\$ 17,520.00
4/7/2014	⇒ 10606	\$ -	\$ 1,392.12	⇒ 13005-00 WIP - Writ (CORP); 10069 - Issue for Production	\$ 1,392.12	\$ -
4/7/2014	↔ 10614	\$ -	\$ 1,221.51	↔ 13005-00 WIP - Writ (CORP); 10070 - Issue for Production	\$ 1,221.51	\$ -
4/7/2014	⇒ 10618	\$ -	\$ 1,220.72	⇒ 13005-00 WIP - Writ (CORP); 10071 - Issue for Production	\$ 1,220.72	\$ -
4/7/2014	⇒ 10626	\$ -	\$ 1,224.71	⇒ 13005-00 WIP - Writ (CORP); 10074 - Issue for Production	\$ 1,224.71	\$ -
4/7/2014	↔ 10630	\$ -	\$ 1,279.96	↔ 13005-00 WIP - Writ (CORP); 10082 - Issue for Production	\$ 1,279.96	\$ -
4/7/2014	⇒ 10699	\$ -	\$ 1,113.14	⇒ 13005-00 WIP - Writ (CORP); 10084 - Issue for Production	\$ 1,113.14	\$ -
4/8/2014	↔ 10620	\$ -	\$ 1,229.97	↔ 13005-00 WIP - Writ (CORP); 10072 - Issue for Production	\$ 1,229.97	\$ -
4/8/2014	⇒ 10630	\$ -	\$ 1,229.17	⇒ 13005-00 WIP - Writ (CORP); 10075 - Issue for Production	\$ 1,229.17	\$ -
4/8/2014	⇒ 10632	\$ -	\$ 1,235.96	⇒ 13005-00 WIP - Writ (CORP); 10076 - Issue for Production	\$ 1,235.96	\$ -
4/8/2014	↔ 10634	\$ -	\$ 1,228.96	↔ 13005-00 WIP - Writ (CORP); 10077 - Issue for Production	\$ 1,228.96	\$ -
4/9/2014	⇒ 10616	\$ 31.50	\$ -	⇒ 20010-00 Goods Received not Invoiced (CORP); 10001 - Goods Receipt PO - V1000	\$ -	\$ 31.50
4/9/2014	↔ 10622	\$ -	\$ 5,980.52	↔ 13005-00 WIP - Writ (CORP); 10073 - Issue for Production	\$ 5,980.52	\$ -
4/9/2014	⇒ 10624	\$ 192.52	\$ -	⇒ 20010-00 Goods Received not Invoiced (CORP); 10002 - Goods Receipt PO - V1000	\$ -	\$ 192.52
4/9/2014	⇒ 10625	\$ 100.00	\$ -	⇒ Bress; 10004 - A/P Invoices - V1000	\$ -	\$ 100.00
4/9/2014	↔ 10626	\$ 721.00	\$ -	↔ Bress; 10005 - A/P Invoices - V1000	\$ -	\$ 721.00
4/10/2014	⇒ 10679	\$ 125.00	\$ -	⇒ 99990-99 System Expenses - Suspense Account (SYS); 10005 - Goods Receipt PO - V1005	\$ -	\$ 125.00
4/10/2014	⇒ 10680	\$ -	\$ 68.16	⇒ 13005-00 WIP - Writ (CORP); 10078 - Issue for Production	\$ 68.16	\$ -
4/10/2014	↔ 10682	\$ 100.00	\$ -	↔ 20010-00 Goods Received not Invoiced (CORP); 10006 - Goods Receipt PO - V1006	\$ -	\$ 100.00
4/10/2014	⇒ 10683	\$ -	\$ 83.04	⇒ 51035-01 Inv Adjustment - Raw Materials (BREW); 10079 - Goods Issue	\$ 83.04	\$ -
4/10/2014	⇒ 10696	\$ 44.50	\$ -	⇒ Bress; 10010 - A/P Invoices - V1000	\$ -	\$ 44.50
4/11/2014	↔ 10684	\$ -	\$ 5,955.90	↔ 13005-00 WIP - Writ (CORP); 10080 - Issue for Production	\$ 5,955.90	\$ -
4/11/2014	⇒ 10685	\$ -	\$ 5,956.70	⇒ 13005-00 WIP - Writ (CORP); 10081 - Issue for Production	\$ 5,956.70	\$ -
4/11/2014	↔ 10690	\$ -	\$ 5,964.69	↔ 13005-00 WIP - Writ (CORP); 10082 - Issue for Production	\$ 5,964.69	\$ -
5/3/2014	⇒ 10713	\$ -	\$ 1,113.14	⇒ 13005-00 WIP - Writ (CORP); 10091 - Issue for Production	\$ 1,113.14	\$ -
5/3/2014	⇒ 10717	\$ -	\$ 1,113.15	⇒ 13005-00 WIP - Writ (CORP); 10093 - Issue for Production	\$ 1,113.15	\$ -
5/15/2014	↔ 10705	\$ -	\$ 5,957.02	↔ 13005-00 WIP - Writ (CORP); 10087 - Issue for Production	\$ 5,957.02	\$ -
5/15/2014	⇒ 10709	\$ -	\$ 5,955.10	⇒ 13005-00 WIP - Writ (CORP); 10089 - Issue for Production	\$ 5,955.10	\$ -
Beginning Balance :		\$ 3,049,882.53	Debit :	\$ 33,923.02	Credit :	\$ 50,523.66
					Ending Balance :	\$ 3,033,281.89

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