



Yes, there is a way to set up canned responses! On a per document basis you can list the subject/body to pre-populate by going to **Administration > System Initialization > Print Preferences**. Click on the "Per Document" tab and you'll notice there's email information at the bottom of the screen:

Print Preferences

General Per Document Peg Report

Document: Sales Order Permanent Remarks for Printing

Print Layout Designer and Crystal Reports Preferences

When Adding Document:

- Export to MS-Word
- Print Document
- E-Mail Document
- Export to PDF

When Batch/Serial No. Exist, Print Document and Batch/Serial No.

Print Layout Designer Preferences Only

- Print Picking Sheet
- Print Discount Data
- Print Mfr Catalog No. Instead of Item Number
- Print Amounts

E-Mail Subject

Order Confirmation

Inserted Predefined Texts

E-Mail Body

Thank you for your order! Attached is the Sales Order; please verify for accuracy and contact us at sales@abcbrewery.com with any questions.

Inserted Predefined Texts

Update Cancel

This will pre-populate this text every time I email a Sales Order (you'll notice the drop-down at the top allows you to choose other documents as well).



Furthermore, a signature can automatically be added to an email as well by setting them up under **Administration > System Initialization > Email Settings**:

