

# ORCHESTRATED

## Inventory Counting and Posting

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# Overview

This document covers Inventory Counting and Posting inside of Orchestrated. The example is done in an OBeer Environment. More resources and information can be found at <http://support.orchestrated.com/hc/en-us/articles/206418828-Inventory-Counting-Posting>

## Inventory Count

1. Navigate to Inventory > Inventory Transactions > Inventory Counting Transactions > Inventory Counting.

[illegible]

2. The Count Date (top left of the form) and the posting date (shown on the posting form later) should be the same. Inventory is always changing so a day or two between the count date and posting date can create unwated discrepancies.
3. Add items into the grid one line at a time, or add multiple items by clicking the button Add Items > Select Items. The Add Items button opens the Inventory Counting – Items Selection Criteria form.

**Inventory Counting - Items Selection Criteria**

Items

Code From To

Preferred Vendor From To

Item Group FinGood: Kegged

Item Properties Ignore

Warehouses

	Location	Whse Code	Whse Name
<input type="checkbox"/>		⇒ SYS-99	SYSTEM WHSE 99
<input type="checkbox"/>	▼ Brewery #1		
<input checked="" type="checkbox"/>		⇒ A1	Main Warehouse
<input type="checkbox"/>		⇒ B01	B01 - Bright Tank 1
<input type="checkbox"/>		⇒ B02	B02 - Bright Tank 2
<input type="checkbox"/>		⇒ B03	B03 - Bright Tank 3

☒ Exclude Warehouses for Items with Zero Quantity

Expand Collapse

OK Cancel Default Settings

4. This filters the items that will populate into the Inventory Counting sheet. The top of the form allows items to be filtered by Item Code, Preferred Vendor, and Item Group. The grid allows items to be limited by Warehouse.
5. Lastly, if the 'Exclude Warehouses for Items with Zero Quantity' is checked, items with zero inventory quantity will not be shown in the Inventory Counting sheet.
  - a. The example above shows criteria for Finished Goods: Kegged in warehouse A1 and it will not show items with zero quantity.
6. Click **OK**, and return to the Inventory Counting sheet.

**Inventory Counting**

Count Date: 11/28/2015 Time: 07:51 No.: Primary 10003  
 Counting Type: Single Counter Status: Open  
 Inventory Counter: User alea-hi Ref. 2

General

Find Item No. Warehouses << >>

#	Item No.	Item Description	Freeze	Whse	In-Whse Qty on Count Date	Counted	UoM Counted Qty	Counted Qty	Variance	UoM Code	Items per Unit
1	1001-K12	Amber Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	125.00	<input type="checkbox"/>		0.00	0.00	Manual	
2	1001-K16	Amber Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	539.00	<input type="checkbox"/>		0.00	0.00	Manual	
3	1001-KF	Amber Ale - Firkin	<input type="checkbox"/>	A1	994.00	<input type="checkbox"/>		0.00	0.00	Manual	
4	1002-K12	Pale Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	477.00	<input type="checkbox"/>		0.00	0.00	Manual	
5	1002-K16	Pale Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	622.00	<input type="checkbox"/>		0.00	0.00	Manual	
6	1002-KF	Pale Ale - Firkin	<input type="checkbox"/>	A1	995.00	<input type="checkbox"/>		0.00	0.00	Manual	
7	1003-K12	IPA - Keg 1/2 BBL	<input type="checkbox"/>	A1	411.00	<input type="checkbox"/>		0.00	0.00	Manual	
8	1003-K16	IPA - Keg 1/6 BBL	<input type="checkbox"/>	A1	636.00	<input type="checkbox"/>		0.00	0.00	Manual	
9	1003-KF	IPA - Firkin	<input type="checkbox"/>	A1	996.00	<input type="checkbox"/>		0.00	0.00	Manual	
10	1004-K12	Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	126.00	<input type="checkbox"/>		0.00	0.00	Manual	
11	1004-K16	Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	230.00	<input type="checkbox"/>		0.00	0.00	Manual	
12	1004-KF	Stout - Firkin	<input type="checkbox"/>	A1	998.00	<input type="checkbox"/>		0.00	0.00	Manual	
13	1005-K12	Portlandia Porter - Keg 1/2 BBL	<input type="checkbox"/>	A1	431.00	<input type="checkbox"/>		0.00	0.00	Manual	
14	1005-K16	Portlandia Porter - Keg 1/6 BBL	<input type="checkbox"/>	A1	583.00	<input type="checkbox"/>		0.00	0.00	Manual	
15	1005-KF	Portlandia Porter - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
16	1006-K12	Blonde Bock - Keg 1/2 BBL	<input type="checkbox"/>	A1	612.00	<input type="checkbox"/>		0.00	0.00	Manual	
17	1006-K16	Blonde Bock - Keg 1/6 BBL	<input type="checkbox"/>	A1	695.00	<input type="checkbox"/>		0.00	0.00	Manual	
18	1006-KF	Blonde Bock - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
19	1007-K12	Xmas Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	1,015.00	<input type="checkbox"/>		0.00	0.00	Manual	
20	1007-K16	Xmas Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	1,255.00	<input type="checkbox"/>		0.00	0.00	Manual	
21	1007-KF	Xmas Stout - Firkin	<input type="checkbox"/>	A1	967.00	<input type="checkbox"/>		0.00	0.00	Manual	
22	1008-K12	Pilsner - Keg 1/2 BBL	<input type="checkbox"/>	A1	994.00	<input type="checkbox"/>		0.00	0.00	Manual	
23	1008-K16	Pilsner - Keg 1/6 BBL	<input type="checkbox"/>	A1	62.00	<input type="checkbox"/>		0.00	0.00	Manual	
24	1008-KF	Pilsner - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
25	1009-K12	Blonde - Keg 1/2 BBL	<input type="checkbox"/>	A1	494.00	<input type="checkbox"/>		0.00	0.00	Manual	
26	1009-K16	Blonde - Keg 1/6 BBL	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
27	1009-KF	Blonde - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
28	1010-K12	Oktoberfest - Keg 1/2 BBL	<input type="checkbox"/>	A1	1,093.00	<input type="checkbox"/>		0.00	0.00	Manual	
29	1010-K16	Oktoberfest - Keg 1/6 BBL	<input type="checkbox"/>	A1	655.00	<input type="checkbox"/>		0.00	0.00	Manual	
30	1010-KF	Oktoberfest - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual	
31	1011-K12	Red Irish Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	219.00	<input type="checkbox"/>		0.00	0.00	Manual	
32	1012-K12	Hefeweizen - Keg 1/2 BBL	<input type="checkbox"/>	A1	88.00	<input type="checkbox"/>		0.00	0.00	Manual	
33	1013-K12	Northwest Nut Brown - Keg 1/2 BBL	<input type="checkbox"/>	A1	625.00	<input type="checkbox"/>		0.00	0.00	Manual	
34	1014-K12	Pumpkin - Keg 1/2 BBL	<input type="checkbox"/>	A1	570.00	<input type="checkbox"/>		0.00	0.00	Manual	
35			<input type="checkbox"/>		0.00	<input type="checkbox"/>		0.00	0.00		
					23,446.00						

Remarks

Add Cancel Add Items Adjust Counted Quantities Copy to Inventory Posting

- The Freeze column, if checked, will stop all sales, purchasing or production for that item to help with counting accuracy. It is optional and defaults as not checked.
- If the item list is complete, click the *Add* button.
- Use the green *Last Data Record* arrow to find the newly created document.
- Go to File > Preview Layouts to bring up the Printing Options window.

**Printing Options**


Select one of the following options for the printed item list

☒ Show In-Whse Qty on Count Date

☐ Hide In-Whse Qty on Count Date

OK Cancel

11. The option to show the in-warehouse quantity or not to show is available. The concept relates to blind counts; who conducts the count may be swayed by the expected count they see. This decision is entirely up to you. Click *OK*, the Choose Layout window opens.
12. Choose the layout (there are two options that are exemplified below).
  - a. If 'Show In-Whse Qty on Count Date' was selected before, select the **OBeer\_IVCountSheet** layout, click *OK*. Here is the count sheet that can be sent to the floor:



### Inventory Count Sheet

for Inventory Count Doc# 10003 @ Main Warehouse

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 11/28/2016

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**FinGood: Kegged Items**

Item Name(Code)	Qty In Whse	Batch/Lot #	Batch Qty	Counted Quantity
<b>Amber Ale - Keg 1/2 BBL</b> <i>(1001-K12)</i>	125.00 EA	AMA20 (In: 2/21/2015)	99.00 EA	_____
		AMA44 (In: 7/29/2015)	26.00 EA	_____
<b>Amber Ale - Keg 1/6 BBL</b> <i>(1001-K16)</i>	539.00 EA	AMA41 (In: 6/19/2015)	539.00 EA	_____
<b>Amber Ale - Firkin (1001-KF)</b>	994.00 EA	01/01/13 (In: 1/1/2013)	994.00 EA	_____
<b>Pale Ale - Keg 1/2 BBL</b> <i>(1002-K12)</i>	422.00 EA	PAL17a (In: 9/23/2014)	24.00 EA	_____
		PAL27 (In: 1/3/2015)	80.00 EA	_____
		PAL28 (In: 4/7/2015)	88.00 EA	_____

Notice that the quantity for each batch on the item is listed. Once the form is complete, the Counted Quantity can be inputted into Orchestrated.

- b. If 'Hide In-Whse Qty on Count Date' was selected before, select the Orchestrated Count Sheet – no qty layout, click OK.

The 'Choose Layout' dialog box contains a list of layout options. The options are: 'Inventory Counting - CR (System)', 'OBBeer\_IVCountSheet' (highlighted), 'Orchestrated Count Sheet - no batch', 'Orchestrated Count Sheet - no batch or qty', 'Orchestrated Count Sheet - no qty', and 'Orchestrated Count Sheet'. At the bottom are 'OK' and 'Cancel' buttons.

Here is the count sheet that can be sent to the floor:

**Inventory Count Sheet**  
for Inventory Count Doc# 10003 @ Main Warehouse

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12/2/2016

FinGood: Kegged Items

Item Name(Code)	Batch/Lot #	UoM	Counted Quantity
Amber Ale - Keg 1/2 BBL (1001-K12)	AMA20 (In: 2/21/2015)	EA	_____
	AMA44 (In: 7/29/2015)	EA	_____
Amber Ale - Keg 1/6 BBL (1001-K16)	AMA41 (In: 6/19/2015)	EA	_____
Amber Ale - Firkin (1001-KF)	01/01/13 (In: 1/1/2013)	EA	_____
Pale Ale - Keg 1/2 BBL (1002-K12)	PAL17a (In: 9/23/2014)	EA	_____
	PAL27 (In: 1/3/2015)	EA	_____
	PAL28 (In: 4/7/2015)	EA	_____
	PAL32 (In: 6/10/2015)	EA	_____

Notice that there are not expected quantities next to the Counted Quantity column.

13. Return to the Inventory Counting sheet in Orchestrated. As numbers are entered into the Counted Qty column, the Counted check box is marked. This means that the line will be brought into the posting sheet when it is created. [counted on 0] Work through the whole sheet, and then click *Update*.

#	Item No.	Item Description	Freeze	Whse	In-Whse Qty on Count Date	Counted	UoM Counted Qty	Counted Qty	Variance	UoM Code
1	1001-K12	Amber Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	125.00	<input checked="" type="checkbox"/>		115.00	-10.00	Manual
2	1001-K16	Amber Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	539.00	<input checked="" type="checkbox"/>		539.00	0.00	Manual
3	1001-KF	Amber Ale - Firkin	<input type="checkbox"/>	A1	994.00	<input checked="" type="checkbox"/>		995.00	1.00	Manual
4	1002-K12	Pale Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	422.00	<input type="checkbox"/>		0.00	0.00	Manual
5	1002-K16	Pale Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	622.00	<input checked="" type="checkbox"/>		521.00	-1.00	Manual
6	1002-KF	Pale Ale - Firkin	<input type="checkbox"/>	A1	995.00	<input type="checkbox"/>		0.00	0.00	Manual
7	1003-K12	IPA - Keg 1/2 BBL	<input type="checkbox"/>	A1	411.00	<input type="checkbox"/>		0.00	0.00	Manual
8	1003-K16	IPA - Keg 1/6 BBL	<input type="checkbox"/>	A1	636.00	<input type="checkbox"/>		0.00	0.00	Manual
9	1003-KF	IPA - Firkin	<input type="checkbox"/>	A1	996.00	<input type="checkbox"/>		0.00	0.00	Manual
10	1004-K12	Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	126.00	<input type="checkbox"/>		0.00	0.00	Manual
11	1004-K16	Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	230.00	<input type="checkbox"/>		0.00	0.00	Manual
12	1004-KF	Stout - Firkin	<input type="checkbox"/>	A1	998.00	<input type="checkbox"/>		0.00	0.00	Manual
13	1005-K12	Portlandia Porter - Keg 1/2 BBL	<input type="checkbox"/>	A1	431.00	<input type="checkbox"/>		0.00	0.00	Manual
14	1005-K16	Portlandia Porter - Keg 1/6 BBL	<input type="checkbox"/>	A1	583.00	<input type="checkbox"/>		0.00	0.00	Manual
15	1005-KF	Portlandia Porter - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual
16	1006-K12	Blonde Bock - Keg 1/2 BBL	<input type="checkbox"/>	A1	612.00	<input type="checkbox"/>		0.00	0.00	Manual
17	1006-K16	Blonde Bock - Keg 1/6 BBL	<input type="checkbox"/>	A1	695.00	<input type="checkbox"/>		0.00	0.00	Manual
18	1006-KF	Blonde Bock - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual
19	1007-K12	Xmas Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	1,015.00	<input type="checkbox"/>		0.00	0.00	Manual
20	1007-K16	Xmas Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	1,255.00	<input type="checkbox"/>		0.00	0.00	Manual
21	1007-KF	Xmas Stout - Firkin	<input type="checkbox"/>	A1	967.00	<input type="checkbox"/>		0.00	0.00	Manual
					23,446.00			2,270.00	12.00	

Remarks

Update Cancel Add Items Adjust Counted Quantities Cop

14. Now you can select the batches for each item. Right click on any row and select *Serial and Batch Selection*.

#	Item No.	Item Description
1	1001-K12	Amber Ale - Keg 1/2 BBL
2		BBL
3		
4		L
5		L
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Copy Table  
Maximize/Restore Grid  
Close  
Add Row  
Delete Row  
Close Row  
Row Details...  
Serial and Batch Selection

15. The Batch Number Counting form opens. Here, you can go through item rows on your document and input the quantities counted from each batch.

**\*\*Note – do not use the Auto-Select All button.** Always manually input the counted quantities.



**Batch Number Counting**

Rows from Documents

#	Item No.	Item Description	Whse Code	Quantity	Total Needed	Total Selected	Total Batches
1	1001-K12	Amber Ale - Keg 1/2 BBL	A1	115	115		
2	1001-K16	Amber Ale - Keg 1/6 BBL	A1	539	539		
3	1001-KF	Amber Ale - Firkin	A1	995	995		
4	1002-K12	Pale Ale - Keg 1/2 BBL	A1				
5	1002-K16	Pale Ale - Keg 1/6 BBL	A1	621	621		
6	1002-KF	Pale Ale - Firkin	A1				
7	1003-K12	IPA - Keg 1/2 BBL	A1				
8	1003-K16	IPA - Keg 1/6 BBL	A1				

Available Batches

Find:

#	Batch	Available Qty	Selected Qty	Allocated Qty
1	AMA20	99	99	
2	AMA44	26	16	
		125	115	

Counted Batches

#	Batch	Selected Qty	System Number	Contra...

Display Available Batches:  Count Date:

OK Cancel Create Auto-Select All

16. (optional) The counted quantity is **more** than the available batch quantities.

- The value for the Available Qty will be colored red. Enter that value in the Selected Qty column, and add the batch to the Counted Batches grid. The Total Needed will adjust, and in this case 5 more are needed.

**Batch Number Counting**

Rows from Documents

#	Item No.	Item Description	Whse Code	Quantity	Total Needed	Total Selected	Total Batches
1	1002-K12	Pale Ale - Keg 1/2 BBL	A1				
2	1002-KF	Pale Ale - Firkin	A1	1,000	1,000		
3	1003-K12	IPA - Keg 1/2 BBL	A1				
4	1003-K16	IPA - Keg 1/6 BBL	A1				
5	1003-KF	IPA - Firkin	A1				
6	1004-K12	Stout - Keg 1/2 BBL	A1				

Available Batches

Find:

#	Batch	Available Qty	Selected Qty	Al...
1	01/01/13	995	995.00	
		995	995	

Counted Batches

#	Batch	Selected Qty	System Number	C

Display Available Batches:  Count Date:

Update Cancel Create Auto-Select All

- Click *Create*.
- The standard Batches – Setup form opens. Add the Batch number and the Qty.

- d. Click *Update*.
- e. Click *Ok*.
- f. The new batch and qty are automatically added to the Counted Batches grid.

**Batch Number Counting**

Rows from Documents

#	Item No.	Item Description	Whse Code	Quantity	Total Needed	Total Selected	Total Batches
1	⇒ 1002-K12	⇒ Pale Ale - Keg 1/2 BBL	⇒ A1				
2	⇒ 1002-KF	⇒ Pale Ale - Firkin	⇒ A1	1,000		1,000	
3	⇒ 1003-K12	⇒ IPA - Keg 1/2 BBL	⇒ A1				
4	⇒ 1003-K16	⇒ IPA - Keg 1/6 BBL	⇒ A1				
5	⇒ 1003-KF	⇒ IPA - Firkin	⇒ A1				
6	⇒ 1004-K12	⇒ Stout - Keg 1/2 BBL	⇒ A1				

Available Batches

Find

#	Batch	Available Qty	Selected Qty	Al...

Counted Batches

#	Batch	Selected Qty	System Number	C
1	⇒ 01/0	995	1	N
2	120	5	-3	N
		1,000		

Display Available Batches  Count Date

- g. Click *Update*.
  - h. Click *Ok*. You are returned to the Inventory Counting form.
17. Click *Update* and *Ok*. On the Inventory Counting form, click *Update* to solidify the batch selection. This part of the Inventory Count is now complete!

## Inventory Posting

1. To post, click *Copy to Inventory Posting* (on the Inventory Counting sheet, bottom right).

[illegible]

2. There should be little if any work to do on this sheet. Check the Posting Date.
3. The Price can be changed on this form – this will revalue the inventory once the documented is added.
  - a. The Price cannot be \$0! This can happen if the item has not been stocked before.
  - b. Keg Shell items should not be on the count/posting sheet since they are handled with \$0 cost.
4. If all looks good, click *Add*, and click *Yes*.

## Closing the Inventory Count

1. Now go back into the Inventory Counting sheet to continue or close it. It is a working document, so edits may still be made to open lines. The lines that have been posted are greyed out and cannot be edited or posted again. Any open (un-counted) line items cannot not be added to a new Inventory Counting sheet until they are removed or the document is closed.
2. When you are finished, right click > Close.

**Inventory Counting**

Count Date: 11/28/2016 Time: 07:51  
 Counting Type: Single Counter  
 Inventory Counter: User alea-hi

No. Primary: 10003  
 Status: Open  
 Ref. 2

Close  
 Duplicate  
 Target Document...

**General**

Find Item No. Warehouses

#	Item No.	Item Description	Freeze	Whse	In-Whse Qty on Count Date	Counted	UoM Counted Qty	Counted Qty	Variance	UoM Code
1	1001-K12	Amber Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	125.00	<input checked="" type="checkbox"/>		115.00	-10.00	Manual
2	1001-K16	Amber Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	539.00	<input checked="" type="checkbox"/>		539.00	0.00	Manual
3	1001-KF	Amber Ale - Firkin	<input type="checkbox"/>	A1	994.00	<input checked="" type="checkbox"/>		994.00	0.00	Manual
4	1002-K12	Pale Ale - Keg 1/2 BBL	<input type="checkbox"/>	A1	422.00	<input type="checkbox"/>		0.00	0.00	Manual
5	1002-K16	Pale Ale - Keg 1/6 BBL	<input type="checkbox"/>	A1	622.00	<input checked="" type="checkbox"/>		621.00	-1.00	Manual
6	1002-KF	Pale Ale - Firkin	<input type="checkbox"/>	A1	995.00	<input type="checkbox"/>		0.00	0.00	Manual
7	1003-K12	IPA - Keg 1/2 BBL	<input type="checkbox"/>	A1	411.00	<input type="checkbox"/>		0.00	0.00	Manual
8	1003-K16	IPA - Keg 1/6 BBL	<input type="checkbox"/>	A1	636.00	<input type="checkbox"/>		0.00	0.00	Manual
9	1003-KF	IPA - Firkin	<input type="checkbox"/>	A1	996.00	<input type="checkbox"/>		0.00	0.00	Manual
10	1004-K12	Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	126.00	<input type="checkbox"/>		0.00	0.00	Manual
11	1004-K16	Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	230.00	<input type="checkbox"/>		0.00	0.00	Manual
12	1004-KF	Stout - Firkin	<input type="checkbox"/>	A1	998.00	<input type="checkbox"/>		0.00	0.00	Manual
13	1005-K12	Portlandia Porter - Keg 1/2 BBL	<input type="checkbox"/>	A1	431.00	<input type="checkbox"/>		0.00	0.00	Manual
14	1005-K16	Portlandia Porter - Keg 1/6 BBL	<input type="checkbox"/>	A1	583.00	<input type="checkbox"/>		0.00	0.00	Manual
15	1005-KF	Portlandia Porter - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual
16	1006-K12	Blonde Bock - Keg 1/2 BBL	<input type="checkbox"/>	A1	612.00	<input type="checkbox"/>		0.00	0.00	Manual
17	1006-K16	Blonde Bock - Keg 1/6 BBL	<input type="checkbox"/>	A1	695.00	<input type="checkbox"/>		0.00	0.00	Manual
18	1006-KF	Blonde Bock - Firkin	<input type="checkbox"/>	A1	999.00	<input type="checkbox"/>		0.00	0.00	Manual
19	1007-K12	Xmas Stout - Keg 1/2 BBL	<input type="checkbox"/>	A1	1,015.00	<input type="checkbox"/>		0.00	0.00	Manual
20	1007-K16	Xmas Stout - Keg 1/6 BBL	<input type="checkbox"/>	A1	1,255.00	<input type="checkbox"/>		0.00	0.00	Manual
					23,446.00			2,269.00	11.00	

Remarks

OK Cancel Add Items Adjust Counted Quantities Copy to Inventory Posting