



Updating Business Partners one at a time (minor changes) can be done by going to **Business Partners > Business Partner Master Data** and pulling up an individual BP to update.

If you need to *update* a mass number of BPs, you'll want to do that through the Business Partner Utility under **Utilities > Business Partner Utility**. More information can be found here: <https://support.orchestrated.com/hc/en-us/articles/226495228-Business-Partner-Utility>

If you need to *upload* a large number of BPs, let your consultant know (if you're still in Stabilization) or submit a support ticket at [support.orchestrated.com](https://support.orchestrated.com) to see what options you have for mass uploading additional BPs for you.

Please ensure that those in charge of updating BP master data have the knowledge needed to add/edit BPs going forward.