



Inactivate a Warehouse

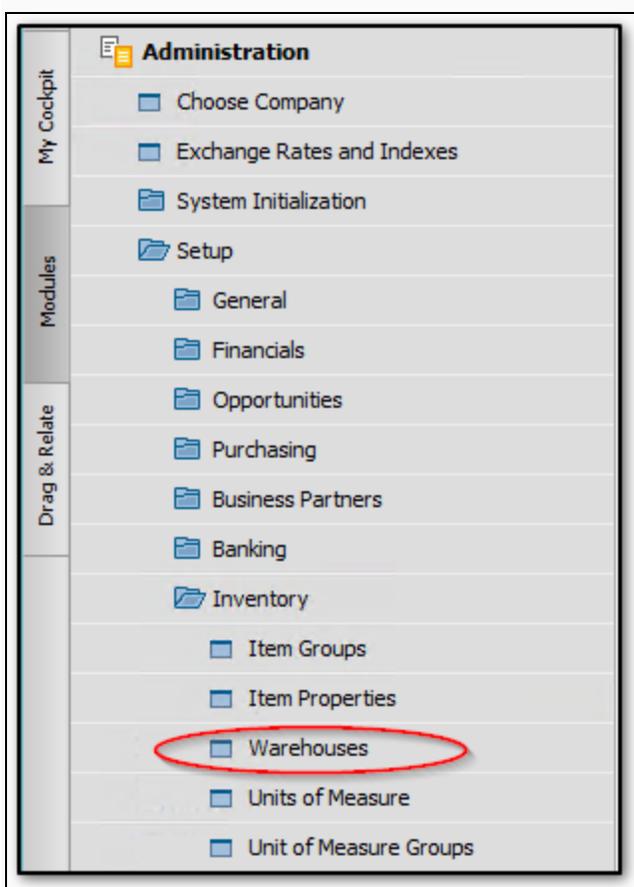
Summary

There are various scenarios for why a warehouse would need to be inactivated. The below step by step guide will explain how to do so within Orchestrated Software.

Step by Step Guide

*Access to the Warehouse Setup window is dependent upon your user authorizations.

1. Go to Administration > Setup > Inventory > Warehouses



2. Switch to Find Mode (CTRL + F) and find the warehouse you wish to inactivate.

3. There will be an inactivate check box. Select the check box and then the update button.



Warehouses - Setup

Warehouse Code: B99 Warehouse Name: Bright Tank - DEFAULT

General Accounting

Inactive

Tax Code: [] []

Location: Main Brewery

Drop-Ship:

Nettable:

Allow Use Tax:

Enable Bin Locations:

Street/PO Box: []

Street No.: []

Block: []

Zip Code: []

City: []

County: []

Country: []

State: []

GLN: []

[Show Location in Web Browser](#)

Update Cancel