



# How Do I Pull A List Of All A/P Invoices Posted During A Specific Time Period?

## Summary

Under Financial Reports > Accounting folder

This report shows you all the AP Invoices within that range.

## Details

The drill arrow next to the date drills into the AP Invoice

Go into Form Settings to display Ref 2 if you want to also see the AP Invoice #

Run the Transaction Journal Report

Select AP Invoices in the drop down and put in your date range

This report shows you all the AP Invoices within that range.

The drill arrow next to the date drills into the AP Invoice

Go into Form Settings to display Ref 2 if you want to also see the AP Invoice #

See attached screenshot:

Transaction Journal Report - Selection Criteria

Original Journal: A/P Invoice

Posting Date From: 05/01/13 To: 05/31/14

Transaction No. From: To:

OK Cancel Series

Transaction Journal Report

Original Journal: A/P Invoice Date From: 05/01/13

Currency: Local Currency From Trans.:

Date	Ref. 2	Trans. #	Debit	Credit	G/L Acct/BP Code	G/L Acct/BP Name	Remarks
04/09/14	566	629		\$ 721.00	V1000	Briess	A/P Invoices - V1000
	566				29999-00	System Liabilities (CORP)	A/P Invoices - V1000
	566		\$ 721.00		12020-00	Inventory - Raw Materials (CORP)	A/P Invoices - V1000
01/01/14		630		\$ 30,000.00	V1013	Corr Tech, Inc.	A/P Invoices - V1013
					29999-00	System Liabilities (CORP)	A/P Invoices - V1013
			\$ 30,000.00		12025-00	Inventory - Brewery POS & Merchandise	A/P Invoices - V1013
02/15/14	32313	646		\$ 7,820.00	V1015	Country Malt	A/P Invoices - V1015
	32313				29999-00	System Liabilities (CORP)	A/P Invoices - V1015
	32313		\$ 7,820.00		12020-00	Inventory - Raw Materials (CORP)	A/P Invoices - V1015
02/17/14		647		\$ 2,765.44	V1047	Saxco Inc.	A/P Invoices - V1047
					29999-00	System Liabilities (CORP)	A/P Invoices - V1047
			\$ 2,765.44		65025-02	Store Supplies (R1)	A/P Invoices - V1047
			\$ 109,262.05	\$ 109,262.05			

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