

## Summary

It's sometimes necessary to limit the discount that can be applied to sales, purchasing, product, etc. documents by a certain user.

## Step by Step Guide

- 1. Go to Administration->System Initialization->Authorizations->General Authorizations
- 2. Find the user you want to impose a discount limit on and highlight their user code
- 3. Edit anyone of the three fields (Sales, Purchase, General) to the percentage you wish to limit it to
- 4. You can also choose to set a limit on the amount of cash that user can receive on an incoming payment by checking the 'Max. Cash Amount for Incoming Payments' checkbox and then setting that dollar amount
- 5. Click Update to apply the changes.



Now whenever that user tries to apply a discount larger than the limit set, they will receive the following error:

X Value in "Discount " field is greater than permitted Field

You will need to have the proper permissions to be able to make changes to authorizations (i.e. a regular or superuser)

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