



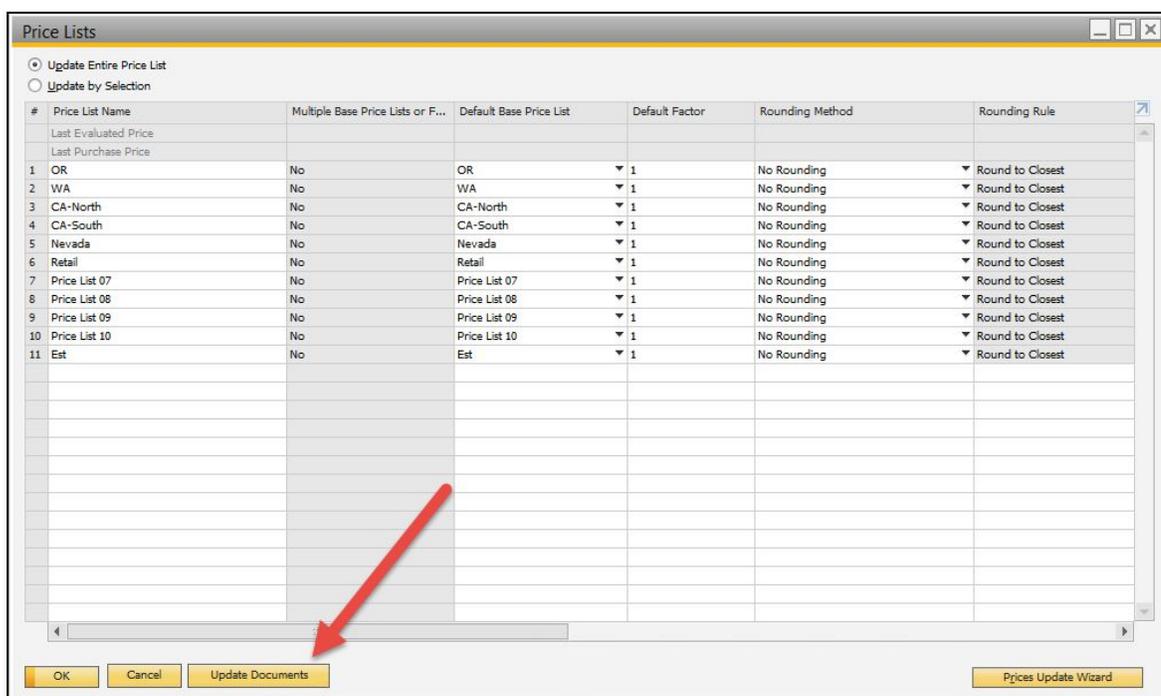
Summary

Orchestrated can automatically update the unit prices on open Sales and Purchasing Quotes/Orders after you update your prices. This allows you to easily change your prices and have the new pricing apply to all open orders.

This feature works by checking the Price List assigned in *Business Partner Master Data* to the Business Partner on the document, and then updates the prices on the document based on that Price List.

Step-by-step guide

1. Go to **Inventory > Price Lists > Price Lists**
2. Click the **Update Documents** button





3. Select the rows for each order that you would like to update

Document Type	Doc. No.	Customer Code	Customer Name	Customer Ref. No.	Posting Date	Due Date	Amount
Purchase Order	10028	V1000	Briess		07/25/2016	08/31/2016	\$ 8,200.00
Purchase Order	10029	V1015	Country Malt		07/27/2016	07/27/2017	\$ 2,208.00
Purchase Order	10036	V1045	S.S. Steiner, Inc.		09/06/2016	07/22/2017	\$ 30,190.00
Purchase Order	10048	V1016	Hopunion		07/19/2017	07/27/2017	\$ 4,964.75
Purchase Order	10054	V1016	Hopunion		08/09/2017	08/18/2017	\$ 8,237.50
Purchase Order	10055	V1016	Hopunion		08/09/2017	08/09/2017	\$ 1,630.00
Purchase Order	10056	V1016	Hopunion		08/09/2017	08/09/2017	\$ 1,796.25
Purchase Order	10058	V1016	Hopunion		08/14/2017	08/25/2017	\$ 1,346.50
Purchase Order	10060	V1016	Hopunion		09/13/2017	09/29/2017	\$ 1,582.00
Purchase Quote	10000	V1000	Briess		09/01/2015	09/30/2015	\$ 56,000.00
Purchase Quote	10001	V1016	Hopunion		09/01/2015	09/15/2015	\$ 10,680.00
Purchase Quote	10002	V1015	Country Malt		09/01/2015	09/04/2015	\$ 21,065.00
Sales Order	10184	C1005	Pacific Distributing Inc.		02/15/2017	10/26/2017	\$ 12,932.00
Sales Order	10198	C1010	Northern Wine & Spirits		02/26/2016	08/01/2016	\$ 30,877.20
Sales Order	10253	C1125	Columbia Distributing - Portland		08/31/2017	11/18/2017	\$ 6,945.75

Process Cancel Select All

- You can select multiple rows using the Shift or Ctrl buttons when clicking on them
 - You can also use the **Select All** button to choose all open Purchase and Sales Orders
4. Click the **Process** button to update the selected documents
5. The prices for each document will be updated, and there will be a message at the bottom of the screen letting you know if the documents were updated successfully