



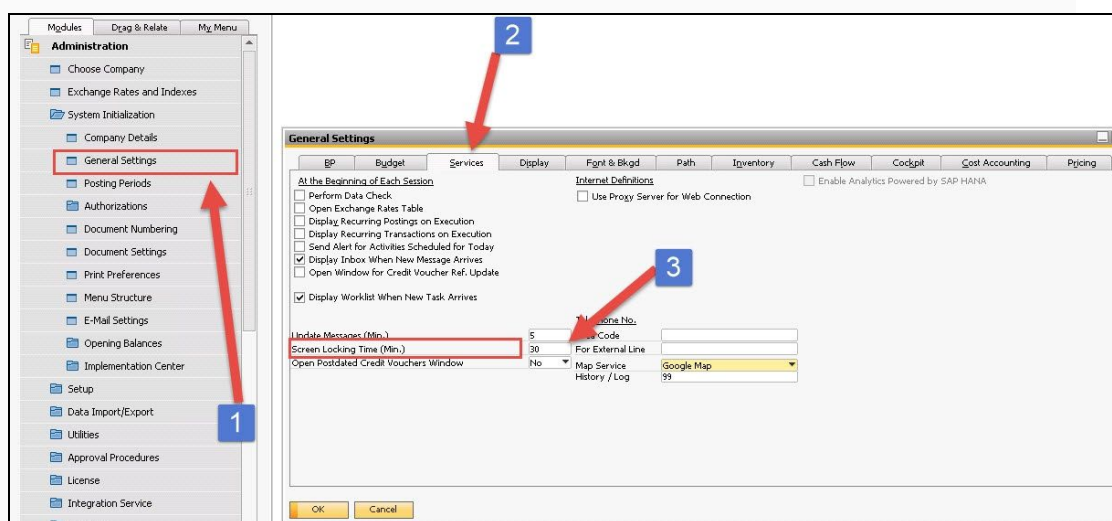
Summary

To prevent someone from accessing your database if you were not at your station, the system is set to lock your screen after if you remain idle for a certain amount of time.

Instructions

To adjust that time please to the following:

1. Go to Administration->System Initialization->General Settings
2. Go to the Services tab
3. In the field that says 'Screen Locking Time (Min.)', adjust that number to whatever your desired time is. Click update when done



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